



# Distance Learning Conduct Standards 2020-2021

I understand that I am part of the district's distance learning program, and that online instruction requires a high level of maturity, flexibility, dedication, and personal responsibility. I agree to conduct myself responsibly and ethically accordingly at all times during my online courses. I understand that failure to adhere to these standards (below) may result in remediation or, in severe cases, disciplinary consequences.

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## Behavioral Standards for Students in Online Programs

To ensure the integrity of the learning environment for all participants, students in online programs offered by MUHSD are required to adhere to the following behavioral standards regarding Personal Presentation, Choice of Location and Manner of Participation.

### A. Personal Presentation

The area in view of the camera is considered to be part of the classroom. Casual public dress is the norm in the online classroom, which may differ from how you choose to dress within the home environment.

Examples of inappropriate personal presentation include but are not limited to:

- Inappropriate Dress: such as revealing clothing, displaying profanity, clothing that degrades other groups, advertises or encourages the use of illegal drugs and or alcohol, pajamas, bathrobes or swim attire
- Engaging in a simultaneous activity, (i.e., texting or using apps on a cellphone, reading a book, playing video games, knitting).
- Interacting with persons who are not part of the class
- Leaving the camera frequently or for an extended period of time
- Having other persons or pets in view of the camera
- Actively engaging in childcare
- Behaving in an overtly inattentive manner.

### B. Choice of Location

You are required to attend class in a location that allows for your full participation. Specifically, you must be on-camera in an environment that is free of auditory or visual distractions, and that allows for your open participation in class discussions.

Examples of inappropriate locations include, but are not limited to:

- Commercial establishments with loud background noise or visual distractions
- Non-quiet home area--in which the activities of other residents and/or pets are potential distractions
- Libraries in areas whose rules do not permit students to participate in conversations.

- Parks, or other outdoor areas that may have high level of background noise
- Airports, aboard airplanes or other moving vehicles.

### C. Manner of participation

You are required to observe the same standards of courtesy and interpersonal respect that govern face-to-face classroom behavior, including appropriate tone and language when engaged in all forms of communication with students and instructors, including but not limited to class discussions, wall postings, instant messaging, and email. You should also refrain from excessive private chatting, or private communication during class meetings.

As a parent or guardian, I understand and agree with the following roles and responsibilities in working to ensure my child's success:

## Roles in Supporting Distance Learning

### Students:

- Dedicate appropriate time to learning.
- Check your email and log in to Canvas DAILY for information on classes, assignments, and resources.
- Check your grades and double-check assignment submissions.
- Ensure that you know your usernames and passwords for instructional resources..
- Identify a comfortable and quiet space to learn and study for both your synchronous and asynchronous learning opportunities.
- Actively engage in online learning activities being offered by your teachers and/or provided through online resources.
- Submit all assignments by due dates established by your teacher(s).
- Ask questions when needed and take advantage of teachers' office hours for extra support.

### Families:

- Ensure that a mobile device and Internet access are available at home.
- Monitor District communications for up-to-date information regarding school closures, instructional plans, and distance learning resources. Visit the MUHSD website for resources and up-to-date information on distance learning.
- Log in to Aeries and check your child's grades and progress regularly.
- Ensure that your child knows their usernames and passwords for instructional resources and encourage their participation in distance learning offerings.
- Maintain communication with your child's teachers and school guidance counselor.
- Engage your children in conversations regarding assignments.
- Monitor time spent engaging in online and offline learning.